

## AUSTRIAN JOBS IN ENGLISH

**This list may help you find short and accurate names:**

practice nurse / doctor's receptionist	Arztgehilfe /-in
salesperson / sales representative	Außendienstmitarbeiter /-in
car salesperson / car sales representative	Automobilkaufmann /-frau
bank cashier	Bankkaufmann /-frau
careers adviser	Berufsberater /-in
secretary / personal assistant (PA)	Bürokaufmann /-frau
personal assistant (PA) / head secretary	Chefsekretär /-in
financial adviser / financial consultant	Finanzberater /-in
bilingual / multilingual clerk	Fremdsprachenkorrespondent /-in
bilingual / multilingual secretary	Fremdsprachensekrtär /-in
member of the office staff in a hotel	Hotelkaufmann /-frau
real estate manager executive	Immobilienkaufmann /-frau
office worker in a large industrial firm	Industriekaufmann /-frau
computer salesperson / computer sales representative	Informatikkaufmann /-frau
office worker in a large IT firm	IT-System-Kaufmann /-frau
cashier	Kassier /-in
purchasing executive	Kaufmann /-frau für Einkauf
foreign trade executive / export executive	Außenhandelskaufmann /-frau
retail assistant / sales assistant	Einzelhandelskaufmann /-frau
wholesale executive	Großhandelskaufmann /-frau

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personnel executive / HR executive	Personalfachmann /-frau
intern	Praktikant /-in
legal secretary	Rechtsanwaltsgehilfe /-in
travel agency assistant	Reiseverkehrskaufmann /-frau
accountant's assistant	Steuerberatersgehilfe /-in
event organizer	Veranstaltungskaufmann /-frau
sales assistant	Verkäufer /-in
insurance executive	Versicherungskaufmann /-frau
advertising executive	Werbekaufmann /-frau
dental nurse / dentist's receptionist	Zahnarztgehilfe /-in